

**Advisory Committee Spring 2021 Minutes**  
**Surgical Technology**  
Wednesday, April 20, 2022, 4:00 pm  
Vernon College, Century Center Room 115

**Members present:**

Brianna Macias – Kell West Hospital  
Alvita Foster – United Regional Healthcare  
Dr. Jedidiah Grisel – Head and Neck Associates  
Chad Heron – United Regional Healthcare  
Shane Smith – Higginbotham & Associates  
Marci Gilbert – United Regional Healthcare  
Natalie Griffin – Vernon College Student

**Guest:**

Melissa Lee – WGH  
Tonya English – WGH

**Vernon College Faculty/Staff:**

Jeff Feix  
Delayne Crow  
Shana Drury  
Karen McClure  
Greg Chesterman

**Members not present:**

Bonnie Beavers - Kell West Hospital  
Jordain Bass - Kell West Hospital  
Peyton Reike – United Regional Healthcare

*Jeff Feix welcomed the committee to the Surgical Technology Spring Advisory Meeting and began the introductions.*

**Old Business/Continuing Business ..... Alvita Foster**

*Alvita Foster began the meeting with the old business, the review of the Program Effectiveness plan. Jeff Feix reviewed the document with the committee.*

❖ **Program Effectiveness Plan (PEP)**

*Alvita moved forward with the meeting.*

**New Business ..... Alvita Foster**

*Alvita asked Jeff to review the handbook changes.*

❖ **Approve Program Handbook**

*Jeff reviewed the minor changes in the handbook reflecting Delayne being the program coordinator and instructor starting in Fall 2022. Shane made the motion to approve the handbook as presented, Dr. Grisel seconded, motion passed.*

*Alvita asked the committee if there was any further discussion. Hearing none the meeting moved forward.*

❖ **External learning experiences, employment, and placement opportunities**

Jeff reviewed the clinical site locations with the committee. Wilbarger General Hospital is expanding surgical specialties and recruiting surgeons. WGH has not been used in the past few years as a clinical site but will be reviewed again in Fall 2022 to determine if it is a viable option.

Employment and placement opportunities discussion took place next. United Regional has five (5) opening in Surgery and three (3) in Labor & Delivery. Wilbarger General Hospital has two (2) openings and Kell West has part-time positions available. Employers present want the students to start applying in the middle of May to begin their interview process.

Alvita asked the faculty member to review his professional development.

❖ **Professional development of faculty and recommendations**

Jeff reviewed the professional development he and Delayne attended in February 2022 for educator-specific continuing education required by program accreditation. He also discussed both are attending the AST National Conference in June 2022 for CST-specific continuing education. College professional development opportunities are also available throughout the academic year and attended when class/clinical schedule permits.

Alvita asked the committee if there was any further discussion for Professional Development. Hearing none the meeting moved forward. She asked the faculty member, Jeff Feix, to review the following information with the committee.

❖ **Promotion and publicity (recruiting) about the program to the community and business and industry**

Promotion and publicity about the program discussion took place with Jeff reviewing the current methods used. Face-to-face tours are returning as pandemic restrictions ease. The CTE Navigator position in local high schools has started with recruitment opportunities. Discussion included recruiting the underrepresented gender (males) with Dr. Grisel asking about what methods have been used in the past. Jeff also mentioned that on May 1<sup>st</sup>, the program would be taking applications for the class starting in August.

- Perkins Recruiting Video
- Preview Day
- WFISD College and Career Fair
- High School Tours
- Allied Health Job Fair

Jeff reviewed the special populations along with processes utilized to achieve student success.

❖ **Serving students from special populations:**

1. individuals with disabilities;
2. individuals from economically disadvantaged families, including foster children;
3. individuals preparing for nontraditional fields;  
(started with 11, 10 females/1 males)
4. single parents, including single pregnant women;
5. displaced homemakers; and
6. individuals with limited English proficiency

*Alvita asked the committee if there was any further discussion, hearing none the meeting moved forward.*

❖ **Program Specific Accreditation Information and Requirements**

❖ **Surgical Technology Standards and Guidelines**

- Associate Degree is mandated for all ST programs by August 1, 2022, as the minimum degree for completion. Vernon College AAS degree was implemented in 2015 with the Certification of Completion option eliminated.
- Standards Interpretive Guideline replaced with Best Practice Guide for Surgical Technology Education—Five (5) new policies to be implemented on August 1, 2022.
- New Surgical Technology Core Curriculum 7<sup>th</sup> Edition must be fully implemented by January 1, 2024.

*Jeff reviewed documentation with the committee concerning new ARC/STSA policies that go into effect in August 2022. The new core curriculum for surgical technology has to be integrated by January 2024. Graduate and Employer Survey data was reviewed and discussed. The program has a 100% satisfaction rating on both surveys.*

*Alvita asked the faculty member, Jeff Feix, to review the following information with the committee.*

❖ **2020/2021 Graduate and Employer Surveys**

**Graduate Survey Data:**

ARC/STSA Threshold: 70% satisfaction with 50% return rate

Academic Year	16/17	17/18	18/19	19/20	<b>20/21</b>
Return Rate	92%	93%	100%	84%	<b>91%</b>
Satisfaction	100%	100%	100%	100%	<b>100%</b>

2020/2021 Class - 11 surveys sent with 10 returned

**Employer Survey Data:**

ARC/STSA Threshold: 70% satisfaction with 50% return rate

Academic Year	16/17	17/18	18/19	19/20	<b>20/21</b>
Return Rate	69%	92%	90%	60%	<b>70%</b>
Satisfaction	100%	100%	100%	83%	<b>100%</b>

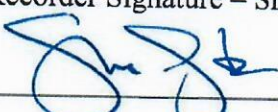
2020/2021 Class - 10 surveys sent with 7 returned

❖ **Surgical Technology Student Association Activities**

*Jeff discussed the STSA activities during the spring semester for fundraising to attend the AST National Conference. During the conference, the students will spend one day in a session for students and participate in the student scrub bowl. Ten (10) students will attend the conference, they have purchased their plane tickets, and the students raised enough funds to cover hotel and ground transportation costs. Natalie Griffin (student representative) reported the students set record sales on the Surgi-Tech garage sale with over \$3000.00 raised. The students sold salsa, poinsettias, T-shirts, and Christmas elves to raise money for their June trip.*

**Adjourn**

*Alvita Foster adjourned the meeting at 4:55 pm.*

Recorder Signature – Shane Smith 	Date 06/23/22	Next Meeting: Fall 2022
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